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Faculty Contestable Research Funds Application Form

**Project title:**

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| --- | --- | --- |
| **Chief Investigator(s)\*** | **Program/Campus** | **Time input (# days)** |
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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Research team** | **Name** | **Program/Campus/ Organisation** | **Role in project** | **Time input (#days)** |
| Partner\* investigator |  |  |  |  |
| Partner investigator |  |  |  |  |
| Partner investigator |  |  |  |  |
| Mentor/mentee (if applicable) |  |  |  |  |

**\* *Attach CVs for the PI and AIs***

**#** *Estimate how much time each team member will devote to this project. Adequate time should be allocated to ensure team members can achieve their contribution to the project.*

|  |  |  |
| --- | --- | --- |
| **# Days** | **Over 6-12 Months (approx.)** | **FTE** |
| *5* | *½ day p/month* | *0.02* |
| *10* | *1 day p/month* | *0.04* |
| *23* | *½ day p/week* | *0.10* |
| *46* | *1 day p/week* | *0.20* |
| *92* | *2 days p/week* | *0.40* |
| *138* | *3 days p/week* | *0.60* |

**Disciplines involved in this project:**

**This project (tick as applicable):**

Will bring together disciplines and/or researchers from different parts of UCA and/or contribute to the formation of research clusters and groupings.

Will contribute to the development of new knowledge on Central Asia, especially its mountain regions.

Will contribute to UCA’s research profile, visibility and credibility as tertiary education provider.

Will involve a partnership and/or collaboration with central and/or local government, industry, the community and/or other institutions locally, nationally or internationally.

Has already secured a commitment of funding or in-kind support from an external source.

**Short Abstract:**

*(100-200 words)*

**Research question(s):**

*Briefly**list a set of clearly articulated research questions that align with your research goals and rationale.*

**Objectives/goals:**

*Itemise the overall aims of this project. What are the intended outcomes to be achieved? A description of the process to be used should be avoided.*

**Rationale for the project (suggest ½ page):**

*Describe what new knowledge will result from this project. What will be the value of this knowledge academically, and/or in terms of industry/community/professional issues?*

**Approach/method (suggest ½ page):**

*Describe your proposed approach/method, including the nature of information to be collected and the means by which it will be gathered, analysed and interpreted. Will partner investigator(s) provide analytical and laboratory facilities or will help in data acquisition? Please identify.*

**Ethical or regulatory obligations**

*Any permissions, approvals, etc., should be listed in this section. It is your responsibility to ensure that all ethical or regulatory obligations are met (e.g. Human Ethics, Animal Ethics). It is also your responsibility to organise access to facilities, fieldwork sites, archives, materials etc. This section should make clear that you have anticipated or gained the necessary formal approvals for your intended research (e.g. Department of Conservation permits, DHB site access). The cost of permissions/approvals, if not already incurred, can be included in your budget.*

**Resources/Facilities (100 words):**

*Describe, especially for practical and experimental proposals, what are the anticipated facilities need and identify if these facilities are available in UCA; if not how they will be provided.*

**Project milestones (expand as necessary):**

*Identify approximate dates when project milestone will be achieved (e.g. literature review, ethics approval, data collection, data analysis, dissemination etc).*

|  |  |
| --- | --- |
| **Achievement** | **Date** |
|  |  |
|  |  |
|  |  |
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**Stakeholder involvement:**

*What is the nature and extent of involvement in the project of those in your discipline/ industry/community who may benefit from the results of this project?*

**Expected outputs (publications, dissemination, events):**

*List the outputs you expect to achieve from this project. Preference should be given to quality assured outputs, especially refereed journal articles. Name the journals that will be targeted, if known, or give examples of the type of journal/publication that will be targeted.*

|  |  |
| --- | --- |
| **Output type** | **Date** |
|  |  |
|  |  |
|  |  |
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**Impact:**

*What meaningful impact will this research have and how will it achieve this impact? i.e. Will it strengthen collaborative/interdisciplinary research at UCA and how? Will it inform practice and lead to improved ways of doing things? Will it inform policy and decision-making? Will it add to the ‘stock of knowledge’ in a particular area? Will it enhance quality of life or contribute to the social, cultural, environmental or economic life of local communities and/or the region? How will it do so?*

**Team Capability & Engagement:**

*Outline the contribution that each named team member will make to the proposed research and explain why they are best placed to be part of the team (e.g. they have a track record in the methodology you have chosen, they have strong linkages to your community of interest, they have specialist skills that no one else has etc). If un-named personnel are included in the proposal (e.g. technicians, students, research assistants) please indicate role, what skills are being sought, and what steps will need to be taken to fill these positions. This section should additionally include a description of the role of team members for which no FTEs are being sought, such as mentors/advisors.*

*If your team includes new, early and/or mid-career researchers and/or students, describe how their participation in this project will contribute to their development (e.g. as independent researchers, by learning a new skill etc) and what opportunities they will have to contribute to the outputs, e.g. as co-authors.*

*If the research team includes members from government, industry, community and/or other organisations, please be specific about how they are participating in and/or potentially benefiting from this research, and how it relates to the impact.*

**Budget:**

|  |  |  |
| --- | --- | --- |
| Budget Item | (USD $) | Rationale/justification |
| Research assistants |  |  |
| 1 Professional services |  |  |
| 2 External research subcontracts |  |  |
| Equipment purchase/use |  |  |
| Materials/consumables |  |  |
| Travel |  |  |
| Accommodation + daily allowances |  |  |
| Other (specify) |  |  |
| *Financial contributions by co-funder(s)* |  |  |
| TOTAL COST OF PROJECT ($) |  |  |

**In-kind Contribution:**

|  |  |  |
| --- | --- | --- |
| **Item** | **(USD $)** | **Comments** |
| Cash contribution |  |  |
| Time of faculty (days) |  |  |
| Available datasets |  |  |
| Equipment and materials |  |  |
| Office / facilities |  |  |
| Computer software/hardware |  |  |
| Laboratory analysis |  |  |
| **Total in-kind contributions by project team** |  |  |

|  |  |  |
| --- | --- | --- |
| Total cost of the project |  |  |
| In-kind contribution |  |  |
| TOTAL REQUESTED FROM SAS RC (USD, $) |  |  |

1 i.e. services where payment would be required, e.g. specialised external statistical analysis, samples chemical analyses, transcription service.

2 Where researchers external to UCA require payment for their time/expenses.

**Declaration (Chief Investigator)**

I declare that to the best of my knowledge the information I have provided is true and correct; that ethical approval will be sought and obtained prior to the commencement of the research, if required. I acknowledge that the UCA Research Committee will be monitoring my progress on the project and the expenditure of my grant if I am allocated funding.

**Intellectual Property Rights Agreement and Assignment**

1. I hereby assign and transfer to University of Central Asia the patent and intellectual property rights that I develop or invent within the scope of this research project. This transfer includes my rights, title, and interest to all subject inventions that I create while participating in this research project.
2. I agree to submit any invention disclosures and execute any confirmatory assignments or other documents necessary to confirm ownership of intellectual property by University of Central Asia.
3. I certify that I have no agreements with or obligations to others in conflict with this assignment and transfer, or that limit my ability to comply with the obligations set in this Agreement. I will not knowingly enter into any such agreement in the future.

Signed: Dated:

**Declaration (Chief Investigator’s manager)**

I have read and support this application and, if funded, will ensure that adequate time is given to complete the research and that there are no impediments to the successful completion of the project.

Signed: Dated:

Email your completed and signed application to the Chair of the Research Committee Dr. Ayman Aljarbouh [ayman.aljarbouh@ucentralasia.org](mailto:ayman.aljarbouh@ucentralasia.org)

You will be advised, in writing, of the outcome of your application following the UCA’s Research Committee’s meeting.